



## *Licensed Practical Nurse*

Job Title: Licensed Practical Nurse

Supervised by: Registered Nurses

Supervises Directly: CNA Direct Care Staff

Job Summary: Serves as a liaison among the agency field staff, patients, hospitals, the medical community and general community.

### **DUTIES AND RESPONSIBILITIES**

#### ESSENTIAL DUTIES ARE:

- Assess a patient and notify RN for further evaluation
- Giving medication as prescribed by a physician
- Taking vital signs, such as blood pressure, temperature, and weight
- Basic wound care including cleaning and bandaging injured areas
- Giving injections of medication
- Immunizations
- Taking medical histories
- Entering information into computer systems
- Managing IVs
- Ensuring patients and their families understand release instructions
- Supervising CNAs (Certified Nursing Assistants)
- Monitoring fluid and food intake and output
- Moving patients safely
- Assessing patients' reactions to medications
- Assessing patients' mental health
- Providing emotional support
- Assisting with daily needs such as bathing and dressing
- Observation of patients' skin for potential bed sores

## **Amaris Home Health Care Agency**

### OTHER DUTIES ASSIGNED:

### **SUPERVISORY RESPONSIBILITY**

This position supervises CNA direct staff according to agency policies

### **EDUCATION and/or EXPERIENCE:**

Licensed in Colorado as a Licensed Practical Nurse without stipulations

Experience of a minimum of one (1) year as an LPN, prefer home health experience

### **ABILITIES, SKILLS, AND KNOWLEDGE:**

Ability to read, analyze and interpret common scientific and technical journals, professional journals, and legal documents.

Ability to read and interpret physicians' orders and notes from other caregivers as well; as respond to them verbally in writing

Ability to utilize critical thinking skills

Ability to effectively present information to patients, employees and community

Ability to respond effectively to the most sensitive inquiries or complaints and notify supervisor

Ability to establish and maintain effective working relationships with fellow employees, the public and supervisors

### **SPECIAL REQUIREMENTS**

Active Colorado LPN license

Current CPR certification

Current TB screening upon hire and annually thereafter

Possession of a valid Colorado Driver's License with reliable transportation

### **PHYSICAL REQUIREMENTS**

Ability to regularly sit, stand, stoop, bend, kneel, walk, balance, crouch, crawl, push, pull, reach with hands and arms and talk, and hear

Ability to perform the anticipated level of physical assist required to provide safe patient care

Ability to frequently lift and/or move up to 50 pounds and occasionally lift and/or move 100 pounds

**TRAVEL**

The employee is required to travel frequently to complete home health visits

I have received and understand the information contained above. I am able to complete the job as outlined

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LPN Signature/Title

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LPN Name Printed

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Date

INFINITI HOME HEALTH CARE

# COMPTENCY LICENSED PRACTICAL NURSE

Employee Name \_\_\_\_\_ Hire Date: \_\_\_\_\_

Self Assessment Guide: 1= Independent/Experience in last 24 months 2= Experience Need Validation 3= Never Done

COMPETENCY AREA	Staff Self Assessment	Required Proficiency noted with *	Procedure Reviewed	Competency Validated by Preceptor signature/date
<b>DEMONSTRATES ABILITY TO COMPLETE DOCUMENTATION RELATED TO THE FOLLOWING:</b>				
<b>Coordination of Services</b>				
• Delivers services according to Plan of Care		*		
• Obtains orders to modify Plan prior to initiating change & aware RN must cosign orders		*		
• Recommends community resources through care & discharge				
• Document Communication w/ Dr , DON, RN and team		*		
<b>Transfer/Discharge of Client</b>				
• Communication with RN				
<b>Regulatory Compliance</b>				
• Homebound Status - recognizing concerns & calling DON		*		
• Billable Visits – understands service must be provided		*		
<b>DEMONSTRATES ABILITY TO COMPLETE A SYSTEM ORIENTED CLINICAL REVIEW AND DOCUMENT FINDINGS</b>				
Cardiovascular System		*		
Pulmonary System		*		
Neurological System		*		
Musculoskeletal System		*		
Gastrointestinal System		*		
Integumentary System		*		
Genitourinary System		*		
Behavioral/Emotional/Cognitive		*		
<b>DEMONSTRATES ABILITY TO PERFORM AND DOCUMENT SPECIFIC ASSESSMENTS AND UNDERSTANDING OF SYMPTOMS IN THE FOLLOWING AREAS:</b>				
Pain evaluation that includes use of a rating scale		*		

COMPETENCY AREA	Staff Self Assessment	Required Proficiency noted with *	Procedure Reviewed	Competency Validated Preceptor signature & date
<b>DEMONSTRATED SKILL IN USE OF EQUIPMENT</b>				
Pressure mattress				
C-PAP		*		
Oxygen Delivery				
Hoyer Lift		*		
Other lift (specify)				
Other Equipment (specify)				
<b>DEMONSTRATES KNOWLEDGE OF CLIENT EDUCATION</b>				
Demonstrates skill in teaching clients		*		
Assess learning needs of client/family		*		
Documents client response		*		
Coordination with RN to modify plan to accommodate client specific needs				
<b>DEMONSTRATES KNOWLEDGE OF AGENCY SAFETY REQUIREMENTS AND ASSESSMENT OF SAFETY NEEDS IN THE HOME</b>				
Fire safety and use of extinguishers and warning devices				
Home safety evaluation (documentation /action taken)				
Restraints AGENCY DOES NOT ALLOW APPLICATION OF RESTRAINTS				
TRAINER Signature	Initials	TRAINER SIGNATURE	Initials	